

NLIS how-to: Move livestock onto / off a PIC – file upload (sheep and goat)

Following a physical movement of livestock, completing a transfer in the NLIS database ensures that the database can trace the location of every animal throughout its life.

This is a legislative requirement in each state and territory. From 1 January 2025, all sheep and farmed goats born on or after this date must be tagged with an eID device before leaving your property. Receivers of livestock need to record transfers in the NLIS database within 48 hours of the movement occurring.

This How-to demonstrates the process to transfer sheep and goats which are electronically tagged (individual movement) onto or off a PIC by uploading a file to the database after a physical movement has occurred.

What is a movement?

Completing a movement on the NLIS database means transferring stock from one PIC to another PIC to reflect the physical location of each animal.

Who updates the NLIS database?

The person responsible for updating the NLIS database varies depending on the situation:

- If livestock are bought, sold or moved through a saleyard, the livestock movement must be recorded by the saleyard.

- For sales or movements that do not take place via a saleyard, the buyer/receiver of the livestock must record the livestock movement.
- The vendor/sender of the livestock is **not** obligated to record the movement off their property, although they may do so. ISC recommends checking that the movement has occurred to ensure your NLIS records are up-to-date; this includes livestock being sent to abattoirs or saleyards.
- Abattoirs must record movements for all livestock they receive.

When do producers need to update the NLIS database?

A movement needs to be recorded when:

- You have purchased animals privately and need to complete the transfer as the receiver of the livestock.
- You own more than one property with different PIC numbers and need to transfer livestock between your own PICs.
- You have sold livestock privately and want to complete the transfer because the receiver is unable to do so.
- You have completed a PIC reconciliation and identified livestock that are physically on your property but are not on your PIC in the NLIS database. You will need to transfer these animals to your PIC.

Before you start:

- The 'file upload' method is ideal if you have a few hundred or more livestock to transfer or if you have a Microsoft Excel .csv file prepared.
- Alternatively, you may like to use the **How-to: Move onto/off a PIC – type in details (sheep and goat)** method if your transfer consists of less than a few hundred NLIS ID or RFID details that can be pasted or typed in.
- **Prepare** the .csv file to contain the NLIS ID or RFID details of the livestock that have been moved, details of the PICs you are transferring between, the NVD number as well as the date the stock movement occurred.

- Your .csv file needs five columns of data as shown below.
- Please note the headings are a guide of what needs to be included in each column, you should not include any headings in your own file.

	NLIS ID / RFID	Source PIC	Destination PIC	NVD / Waybill	Date moved
	A	B	C	D	E
1	999 000025884234	QIZZ0000	QFZZ4444	40473164	13/07/2021
2	999 000025884698	QIZZ0000	QFZZ4444	40473164	13/07/2021
3	999 000031249117	QIZZ0000	QFZZ4444	40473164	13/07/2021
4					

- Log-in to the NLIS database via your myMLA account at mla.com.au/myMLA and navigate to NLIS from the dashboard.

For more NLIS how-to guides or further assistance: www.integritysystems.com.au/nlis | 1800 683 111



***QUICK TIP**

Collating the NLIS ID or RFID details into a .csv file can be achieved by scanning or recording all devices before they leave your property or as you receive them. Simply enter the data into the remaining columns manually.

***QUICK TIP**



The easiest way to access the NLIS database is with a myMLA account. If you don't have an account, follow these steps to create one and link your NLIS account. You can link your LPA, eNVD and MSA accounts and access each with a single sign-on.

SIGN UP TO




STEP 1: Once logged in, select the species you are working with. In the dropdown, under the 'notify the database of' section, select the action 'Livestock moved **off** my property (Sheep/Goat/SA Camelids – individual)' or 'Livestock moved **onto** my property (Sheep/Goat/SA Camelids – individual)'. Click 'Go'.

Which livestock do you want to work with?

I want to work with

What do you want to do today?

I want to

[Go](#)

STEP 2: Click 'upload a file', then click on 'Choose File'.

A pop-up window will appear for you to browse the files on your computer to locate the .csv file you have prepared. Once located, select the file and click 'Open'.

The NLIS database window will then display your file name, so click 'Continue'.

Livestock moved onto my property (Sheep/Goat/SA Camelids - individual) - Sheep (individual)

Choose your method

How would you like to record your information?

Click on the button to choose the option you want.

I want to [type in the details](#) manually on-screen.

I want to [upload a file](#) I have created on my computer.

Livestock moved onto my property - Sheep (individual)

Choose your file Step 1 2 3

Which file would you like?

Click 'Browse' to find the file you have already created. Select the file and click 'Continue'.

Choose File

[Help](#)

[View files I've already uploaded](#)

[Back](#) [Continue](#)

STEP 3: Confirm that you have uploaded the correct file by checking the file name, then submit the information to the database by clicking 'Send'.

Livestock moved onto my property - Sheep (individual)

Confirm details
Step 1 2 3

If the details below are correct, click 'Send'. If you need to change anything, click 'Back' to return to Step 1.

[Help](#)

You are about to transfer this file from your computer to the NLIS Database:
241128-rfid to move ONTO QDZZ3333.csv

[Back](#)
[Send](#)

STEP 4: The database will provide a receipt on screen. It's recommended to record the Upload ID or to 'Print this receipt' for reference.

Click 'View my transaction' history to confirm the status of your transaction.

Livestock moved onto my property - Sheep (individual)

Receipt
Step 1 2 3

This receipt confirms you have sent your transaction details to the NLIS database.

Your reference number for this transaction is
Upload ID: **146294704**

When the NLIS database has processed your information, an e-mail will be sent to **isc.mla2020@gmail.com** letting you know if the transaction was successful or if there was a problem. This usually takes a few minutes.

The phone number for the NLIS Database Helpdesk is 1800 683 111.

[Help](#)

[Print this receipt](#)
[View my transaction history](#)

[Submit another upload](#)
[Back to home](#)

STEP 5: To ensure the transfer was received and processed by the database, click 'View my transaction history' to check that the status of your Upload ID is marked as Complete. If another status is shown, you can click on the 'Upload status' or read the auto-generated email for specific details about the outcome.

View my transaction history

Result

Below is a list of transactions that have been performed by user 2PRDAA4P between 28/11/2024 and 28/11/2024.

If you have an Upload ID, you can see the contents by clicking [file viewer](#) or see the upload status by clicking [status viewer](#).

Displaying items 1 - 5 of 5

Upload ID	Data type	User file name	Requested date & time	Upload status
146294704	Producer Livestock transfers	241128-rfid to move ONTO QDZZ3333.csv	2024/11/28 01:40 PM	ERROR
146293362	Producer Livestock transfers	210713 rfid to move ONTO QFZZ4444.csv	2024/11/28 01:15 PM	ERROR
146289483	Mob-based Movement onto PIC	Manual Upload_MobBasedMovementOntoPIC.xml	2024/11/28 12:15 PM	COMPLETE
146289482	Producer Livestock transfers	Manual Upload_P2PTransfer.xml	2024/11/28 12:15 PM	ERROR
146289481	SOAP Complete Xml	Manual Upload_complete.xml	2024/11/28 12:15 PM	Full XML

[Column display](#)
Items per page: 20
[Filter by](#) [Full XML](#)

[Back](#)

Other status notes may be:

- Warning: the transfer is complete but a tag or tags were marked with a message that you will need to investigate / review.
- Error: One or more tags were not able to be moved and need your review / investigation.
- Failure: Technical issues occurred with the database and the movement was not completed.
- Bad Format: There were errors in the preparation of the .csv Microsoft excel file.

*QUICK TIP

Record the Upload ID provided after each transfer. If details are incorrectly submitted, you will need to immediately conduct a Transfer correction action. This action only amends details of the previous transfer and will request the Upload ID of that transfer. If you notice an error in earlier transfers and need to correct it, contact ISC Customer Service on 1800 683 111.



Review or contact ISC Customer Service on 1800 683 111.