



Integrity Systems

red meat customer assurance



Livestock Production Assurance

# HOW-TO: Submit evidence for your LPA Remote Audit

## STEP 1: Log in to myMLA and access your LPA account

From 1 July 2021, myMLA is your new easy-access gateway to LPA. If you haven't already, set up a myMLA profile and link your LPA account.



find out more here



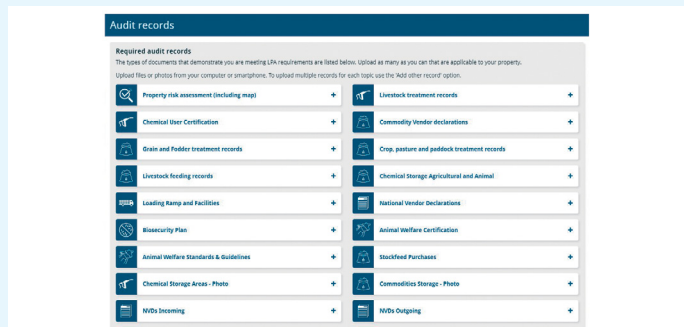
## STEP 2: Agree and get started

Producers who agree to participate in a remote audit will see this alert. Click on 'Upload Documents' to access the 'Audit records' page.



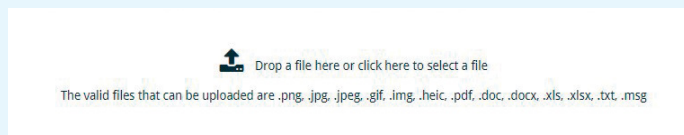
## STEP 3: Select applicable areas

Select the areas you have documents for (templates can be accessed in each section if required).



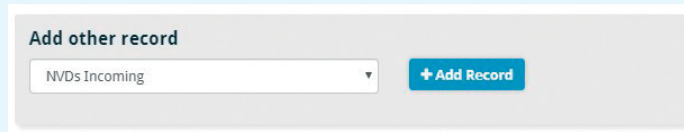
## STEP 4: Upload your files

Drag and drop or click to access photos/files. If you're on your mobile device, take an image of the document and upload directly here.



## STEP 5: Add additional records

To upload additional items for each requirement, select 'Add Record'.



## STEP 6: Review your uploads

Any documents uploaded in the 'Browse audit records' section can be reviewed/changed/deleted.

Submitted	Type	Requirement	Actions
8/07/2021	NVDs Outgoing	Livestock transactions and movements	
8/07/2021	NVDs Incoming	Livestock transactions and movements	
8/07/2021	Crop, pasture and paddock treatment records	Stock foods, fodder crops, grain and pasture treatments	

Please contact AUS-MEAT on 07 3361 9222 if you need help uploading documents.

## STEP 7: Submit and notify

Once you have submitted all of the documentation you have available, please notify the auditor via phone or email.

Stand by what you sell

Ph 1800 683 111 | lpa@integritysystems.com.au | integritysystems.com.au



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